



# POLICIES:

## CANCELLATION POLICY FOR ALL REGISTERED PROGRAMS:

Refunds will be given up to five (5) days prior to the class or workshop start date. However please be advised that all transactions are subject to a non-refundable 2% processing fee (minimum \$1.) Port Moody Arts Centre cannot refund this processing fee for withdrawals or cancellations.

Refunds will not be granted within the five (5) day period up to class start date or when first class has started. Requests for exceptions for medical or compassionate reasons may be considered upon receipt of a doctor's note, 24 hours prior to the class start date. Upon approval, a refund of the class fee will be granted, less the registration fee, and any applicable supply fees.

## PRIVATE MUSIC PROGRAMS:

Please contact our Front Desk staff in person or by calling 604-931-2008 for information.

## CONSENT TO USE LIKENESS:

By registering in our programs, the participant hereby irrevocably consents to and authorizes the use by the Port Moody Arts Centre, its officers and employees, ("PMAC") of the Registrant's image, voice and/or likeness as follows:

*The PMAC shall have the right to photograph, publish, re-publish, adapt, exhibit, perform, reproduce, edit, modify, make derivative works, distribute, display or otherwise use or reuse the Registrant's image, artwork, voice and/or likeness in connection with any product or service in all markets, media or technology now known or hereafter developed in PMAC's products or services, as long as there is no intent to use the image, voice and/or likeness in a disparaging manner. PMAC may exercise any of these rights itself or through any successors, transferees, licensees, distributors or other parties, commercial or non-profit. The Registrant acknowledges receipt of good and valuable consideration in exchange for this assumption of Release, which may simply be the opportunity to represent the PMAC in its promotional and advertising materials as described above.*

If you do not agree to the above, please identify yourself to the photographer and/or instructor and we will ensure your likeness is not captured.

#### IRRITANTS:

WE ARE A NUT AND SCENT FREE ENVIRONMENT. Participants will be asked to dispose of nut products if found on premises. Participants will be asked to leave the premises should they not adhere to our NO SCENT policy at the discretion of PMAC staff or Instructors. No refund will be given for class fees if you are asked to leave a class.