



## **Volunteer Position Description**

### **Kids Art Camp Volunteer (Spring Break and Summer)**

Reports to: Program Manager

Days: Monday to Friday

Hours: Morning Shift 8:30am to Noon, Afternoon Shift 12:30pm to 3:30pm, all day shifts 8:30am to 3:30pm

## **Volunteer Position Summary**

Kids Art Camp Volunteers enhance the Kids Art Camps, by assisting the Instructor and students.

## **Summary of Volunteer Responsibilities**

- Assist the Instructor with the set-up (mixing paint, putting out art supplies)
- Assist the students with the art activity
- Interact with the children and assist with the art project
- Assist with taking students to the park (lunch time activity, weather pending)

## **Skills and Abilities Required**

- Comfortable and have an interest in working with children
- Enjoy making art projects
- Good interpersonal skills
- Dependable and patient
- An appreciation for the arts and culture is an asset

## **Time Commitment**

- One morning, or afternoon or all day shift each week.

## **Additional Information**

- Screening interview
- Must successfully complete a Criminal Record Check (To be processed after the interview), an Emergency Contact form, a Letter of Agreement and a Respectful Workplace Policy.
- Youth between the ages 14 – 18, complete and submit a Parent/Guardian Consent form.
- A minimum requirement of 30 hours of volunteering for completion of paperwork (reference letters, school documents etc.)
- On the job training provided.

**For questions or information please contact:**

Sandy Palmer 604.931.2008 x 111 /VolunteerCoord@pomoarts.ca