



Volunteer Position Description

Birthday Party Kids Activity Volunteer

Reports to: Reception Desk Staff and the Instructor

Hours: Saturday or Sunday (selected dates)

Volunteer Position Summary

Birthday Party Volunteers enhance the birthday party, by assisting the Instructor and participants.

Summary of Volunteer Responsibilities

- Assist the Instructor with the set-up (mixing paint, putting out art supplies)
- Assist the participants with the art activity
- Interact with the children and assist with the art project

Skills and Abilities Required

- Comfortable and have an interest in working with children
- Enjoy making art projects
- Good interpersonal skills
- Dependable and patient
- An appreciation for the arts and culture is an asset

Time Commitment

- Saturday or Sunday 10:30am to 12:30pm **or** 12:30pm to 2:30pm (on selected days and times)

Additional Information

- Screening interview
- Must successfully complete a Criminal Record Check (To be processed after the interview)
- Youth between the ages 14 - 18, complete and submit a Parent/Guardian Consent form
- A minimum requirement of 30 hours of volunteering for completion of paperwork (reference letters, school documents etc.)
- On the job training provided.

For questions or information please contact:

Sandy Palmer 604.931.2008 x 111/VolunteerCoord@pomoarts.ca